

**DR M SHANMUGAM**  
*Senior Regional Director*

F No: IG/RECC/UPS/15  
16 October, 2015

To

***Sub: Quotation for 15 Tubular Batteries for 10 KVA UPS – reg.***

Sir/ Madam,

The Indira Gandhi National Open University (IGNOU) was established by an Act of Parliament in 1985. The Regional Evaluation Centre of IGNOU is located in Periyar Thidal, Vepery, Chennai – 600 007 at the address given above. The Regional Evaluation Centre, Chennai requires 15 Tubular batteries for 10 KVA UPS (with buy back of old batteries) with the following specifications:

**Brand: EXIDE - 12V – 150AH Tubular Battery – 15 nos.** for 10  
KVA Online UPS – Single Phase Input-Output

We request you to submit your lowest quotation for 15 Tubular Batteries (**with buy back of old batteries**), along with other terms and conditions such as Sales Tax, Validity, Delivery, Transportation, Installation Charges, Warranty for Battery, etc. **The payment will be made within a week from the date of satisfactory installation and functioning of the UPS. The necessary electrical work will be done by IGNOU.**

The sealed quotation along with the terms and conditions may be submitted in a **sealed envelope on or before 2 November, 2015, 3.00 P.M.** to the following address:

The Senior Regional Director  
IGNOU Regional Evaluation Centre  
Periyar Thidal  
No. 50, EVK Sampath Road  
Vepery, Chennai – 600 007

Thanking you,

Yours faithfully,

  
**(M Shanmugam)**  
16/10/15